

# PhD – Degree Milestones & Program of Study (POS) CHECKLIST

## STEPS TOWARD DEGREE AND TIMELINE FOR ADEQUATE PROGRESS:

- |   |   |
|---|---|
| <input type="checkbox"/> 1. Major Professor (Geography form)  | [end of 1 <sup>st</sup> semester]             |
| <input type="checkbox"/> 2. Advisory Committee ( <a href="#">Enrolled Student Progress Portal</a> )     | [end of 2 <sup>nd</sup> semester]             |
| <input type="checkbox"/> 3. Preliminary Program of Study (Geography form)                               | [end of 2 <sup>nd</sup> semester]             |
| <input type="checkbox"/> 4. Dissertation Proposal Defense (Geography form)                              | [4 <sup>th</sup> or 5 <sup>th</sup> semester] |
| <input type="checkbox"/> 5. Human Subjects [ <input type="checkbox"/> Yes/ <input type="checkbox"/> No] | If yes, project approval # _____              |
| <input type="checkbox"/> 6. Final Program of Study (GradStatus form)                                    | [4 <sup>th</sup> or 5 <sup>th</sup> semester] |
| <input type="checkbox"/> 7. Written Comprehensive Exam (GPA in GradStatus)                              | [4 <sup>th</sup> or 5 <sup>th</sup> semester] |
| <input type="checkbox"/> 8. Oral Comprehensive Exam (Grad School produces Approval Form)                | [4 <sup>th</sup> or 5 <sup>th</sup> semester] |
| <input type="checkbox"/> 9. Admission to Candidacy (GradStatus form)                                    | [end of 5 <sup>th</sup> semester]             |
| <input type="checkbox"/> 10. Graduation Application (student in Athena)                                 | [beginning of 8 <sup>th</sup> semester]       |
| <input type="checkbox"/> 11. Doctoral Dissertation Approval & Final Oral Examination (GradStatus form)  | [8 <sup>th</sup> semester]                    |

## PROGRAM OF STUDY (POS) CHECKLIST (32 HOURS):

- When completing the [Program of Study \(POS\) form](#) in GradStatus: list courses in the order they were taken.

### Graduate School Requirements:

- ☐ Thirty (30) hours of degree credit:
  - Must include 16 hrs. of course work at 8000 and/or 9000-level, excluding GEOG 9000, 9005, 9300 and all independent study or directed problems courses
  - 3 hours of GEOG 9300 must be counted in the required 30 hrs.

**NOTE:** GRSC 7770 is required for **ALL Teaching Assistants** (TA):

- it does not count toward the program of study.

### Department of Geography Requirements:

**Core** (4 core courses (8 hours) must appear on your Program of Study):

- ☐ GEOG 8900 (1 hr.) (Repeat if taken at Master's level).
- ☐ GRSC 7001 (1 hr.) - GradFIRST Seminar
- ☐ GEOG 8910 (3 hrs.) – Geographic Thought and Methods
  - Unless taken at Master's level or waived by permission of instructor if student has completed a similar course in Master's program elsewhere.
    - If waived, 1 additional 3-hour graduate-only course, not including GEOG 9000 or any Directed Problems course from any department, must be substituted.
- ☐ GEOG 9300 (3 hrs.) – Research credits
  - Students are not allowed to enroll in this course more than once (3 hrs.) prior to passing Written & Oral comprehensive exams.
    - A minimum of 3 hours of GEOG 9300 must be listed on the program of study.

**Electives** (8 additional graduate-level courses (24 hours), or 9 additional grad-level courses (27 hours) if waived from GEOG 8910, according to the following conditions):

- ☐ Four (4) courses (12 hours), or 5 courses (15 hours) if waived from GEOG 8910, must be graduate-level only (above the 8000 level).
  - These courses plus 8900, 8901 & 8910 surpass the Grad School's 16 hrs. requirement for 8000-level courses.
  - If you add to the POS a 6000/7000-level course open only to graduate students, check the 'Grad Level Only?' box on the form. Otherwise, this fact may get overlooked.
- ☐ GEOG 9000 cannot be counted among electives.
- ☐ No more than 3 hrs. of Directed Problems courses from Geography (e.g., GEOG 8290, 8390, 8590, 8690) or any other department can appear on the Program of Study.
- ☐ GEOG 6920 (Special Prob. in Area Analysis) & 6921 (Directed Topics in Ind. Research) cannot appear on the POS.
- ☐ Department **Research Skills** Requirement:
  - At least 6 hours of graduate-level "skills" classes selected with your advisor and approved by the committee must be noted on POS from the above elective courses.